



MARYVILLE UNIVERSITY
650 Maryville University Drive
St. Louis, Missouri 63141
314.529.9300
maryville.edu

EVALUATION FORM FOR MAJOR CHANGE

PART ONE

To be completed by your University Academic Advisor

Student's Full Name: _____

Student's Saudi I.D.: _____

Name of the Current Major/Degree of the Student: _____

Name of the University Academic Advisor: _____

Email of the University Academic Advisor: _____

Signature of the University Academic Advisor: _____ Date: _____

(MM/DD/YYYY)

1. Total required credit hours for graduation in the student's requested major and degree , as prescribed in the Degree Plan of the requested major/degree of the student: Specify Semester or Quarter Credit Hours:	
2. Total transferred credit hours be to the student's requested major and degree (from Saudi Arabia and/or from ALL other Universities the student has attended, including your University, if any):	
3. Total counted transferred credit hours , out of those transferred credit hours from Saudi Arabia and/or from ALL Universities the student has attended, including your University if any, that specifically meet the Major/Degree towards total graduation hours (any additional credit hours beyond the total prescribed credit hours in the Degree Plan should not be counted here and they should be explained in Item 7.)	
4. Total remaining credit hours for graduation (Item 1- Item 3):	
5. Expected date of graduation (MM/DD/YYYY), if the request is approved:	
6. Total credit hours required to be taken in an online format in the requested major, if any:	
7. Comments (Please specify any credit hours that have been transferred but not counted in the Degree Plan in Item 3): 	



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EVALUATION FORM FOR MAJOR CHANGE

PART TWO

To be completed by your University Academic Advisor

Student's Full Name: _____

Student's Saudi I.D.: _____

Name of the Current Major/Degree of the Student: _____

Name of the University Academic Advisor: _____

Email of the University Academic Advisor: _____

Signature of the University Academic Advisor: _____ Date: _____

(MM/DD/YYYY)

<p>1. Total required credit hours for graduation in the current student's major and degree, as prescribed in the Degree Plan of the current major/degree of the student (<i>Please specify whether they are semester or quarter credit hours</i>):</p>	
<p>2. Total transferred credit hours to the student's current major and degree (<i>from Saudi Arabia and/or from ALL other previous Universities the student has attended</i>):</p>	
<p>3. Total counted transferred credit hours from Saudi Arabia and/or from ALL other previous Universities the student has attended, out of those transferred credit hours, in Item 2 above, that specifically meet the Major/Degree Requirements towards total graduation hours (<i>any additional credit hours beyond the total prescribed credit hours in the Degree Plan should not be counted here, they should be explained in Item 11</i>):</p>	
<p>4. Total completed and counted credit hours at your University towards total graduation hours, as prescribed in the Degree Plan, as of the end of last term (not counting the credit hours in progress.) Specify last TERM/YEAR:</p>	
<p>5. Total counted transferred and completed/counted (Item 3 + Item 4) credit hours at your University, as of the end of last term (<i>not counting the credit hours in progress</i>):</p>	
<p>6. Total credit hours currently in progress: Specify current TERM/YEAR:</p>	
<p>7. Total remaining credit hours for graduation, including the credit hours in progress (Item 1-Item 5):</p>	
<p>8. Expected date of graduation (MM/DD/YYYY):</p>	
<p>9. Total credit hours actually completed in an online format as of last term, if any: Specify last TERM/YEAR:</p>	
<p>10. Total credit hours the student is currently taking in this term in an online format: Specify current TERM/YEAR:</p>	
<p>11. Comments (<i>Please specify any credit hours that have been transferred but not counted in the Degree Plan in Item 3</i>):</p>	